

BD

BOCC CONTRACT  
APPROVAL FORM

CONTRACT  
TRACKING NO.  
CM3415-A1

**SECTION 1 - GENERAL INFORMATION**  
Requesting Department: Public Works Contact Person: Noami Davis  
Telephone: (904) 530-6123 Email: Ndavis@nassaucountyfl.com

**SECTION 2 - VENDOR INFORMATION**  
Name: ACON Construction Co., Inc.  
Address: 3653 Regent Blvd., Suite 401  
City: Jacksonville State: Florida Zip Code: 32224  
Vendor's Administrator Name: Frank Anderson Title: Vice President of Operations  
Telephone: (904) 565-9060 Email: fanderson@aconcci.com

**SECTION 3 - VENDOR AUTHORIZED SIGNATORY**  
Authorized Signatory Name: Frank Anderson Title: Vice President of Operations  
Authorized Signatory Email: fanderson@aconcci.com  
(IDENTIFY WHO WILL SIGN THE CONTRACT ON BEHALF OF THE VENDOR. OFFICER/DIRECTOR WITH AUTHORITY TO BIND COMPANY.)

**SECTION 4 - CONTRACT INFORMATION**  
Contract Name: Fire Station 70 Design/Build  
Short Description of Product(s)/Service(s) Being Requested: Construction of Fire Station 70  
  
(GOODS AND/OR SERVICES TO BE PROCURED, PHYSICAL LOCATION, ETC.)  
Procured Method: ☐ Quotes ☒ ITB ☐ RFP ☐ RFQ ☐ Piggyback ☐ Exemption ☐ Sole Source ☐ Single Source  
☐ Other: \_\_\_\_\_  
Amount of Initial Contract Term: \$5,735,901.00  
Amount of Renewal Options (if applicable): Year 1: \_\_\_\_\_ Year 2: \_\_\_\_\_  
Year 3: \_\_\_\_\_ Year 4: \_\_\_\_\_  
Total Amount of Contract (Initial Term + Renewal Options): \$5,735,901.00 (Estimate if necessary)  
Account Number: 68223522-562300 C0148  
Source of Funds: ☒ County ☐ State ☐ Federal ☐ Other: \_\_\_\_\_  
County Authorized Signatory: ☒ BOCC Chairman ☐ County Manager  
(IDENTIFY WHO WILL SIGN CONTRACT ON BEHALF OF BOCC)

**SECTION 5 - INSURANCE**  
Insurance Category: ☐ Category L ☐ Category M ☒ Category H ☐ Other: \_\_\_\_\_  
Risk Manager Initials: MP

**SECTION 6 - AMENDMENT INFORMATION**  
Contract Tracking No: CM3415 Amendment No: A1  
Type of Amendment: ☐ Renewal ☐ Time Extension with Increase ☒ Time Only Extension ☐ Additional Scope  
☐ Supplemental Agreement ☐ Other: \_\_\_\_\_  
Contract Amount with Previous Amendments: \$ 5,735,901.00 Amount of this Amendment: \$ 0.00  
New Contract Amount including this Amendment: \$ 5,735,901.00  
Account Code Change From: \_\_\_\_\_ To: \_\_\_\_\_  
County Authorized Signatory: ☐ BOCC Chairman ☒ County Manager  
(IDENTIFY WHO WILL SIGN AMENDMENT ON BEHALF OF BOCC)

APPROVALS PURSUANT TO NASSAU COUNTY PURCHASING POLICY

<u>Doug Podiale</u>	<u>4/8/2025</u>	<u>Sanara Belmont</u>	<u>4/9/2025</u>
Department Head/Contract Manager	Date	Procurement	Date
		(Signature required only if procurement related)	
<u>Chris Lacambra</u>	<u>4/8/2025</u>	<u>Denise C. May, Esq., BCS</u>	<u>4/10/2025</u>
Office of Mgmt. & Budget	Date	County Attorney	Date

TP COUNTY MANAGER - FINAL SIGNATURE APPROVAL AD  
4/11/2025  
County Manager Date

**FIRST AMENDMENT TO CONTRACT FOR FIRE STATION 70 DESIGN-BUILD**

**THIS FIRST AMENDMENT TO THE CONTRACT FOR FIRE STATION 70 DESIGN-BUILD** (hereinafter "Amendment") is made by and between the **Board of County Commissioners of Nassau County, Florida**, a political subdivision of the State of Florida (hereinafter the "County"), and **ACON Construction Co., Inc.**, a business having its primary business location at 3653 Regent Blvd STE 401, Jacksonville, FL 32224 (hereinafter the "Vendor").

**WITNESSETH:**

**WHEREAS**, the Parties previously entered into a Contract for Fire Station 70 Design-Build located at 96031 Pine Grove Road, Fernandina Beach, FL 32034 dated July 24, 2023 (hereinafter "Contract") which provided for a Four Hundred and Forty (440) day term, upon issuance of a Notice to Proceed, ending October 6, 2024; and

**WHEREAS**, the Parties failed to amend the Contract to formally extend the term of the Contract beyond October 6, 2024, but the Parties continued to perform their contractual duties and responsibilities under the Contract, and the Parties agree by this performance there was an implied extension for the performance period of the Contract; and

**WHEREAS**, the Parties now desire to formally amend the Contract terms and conditions subject to the provisions contained herein to memorialize their agreement.

**NOW, THEREFORE**, for good and valuable consideration the receipt and sufficiency of which is hereby acknowledged, and intending to be legally bound, the Parties do agree to amend the Contract as follows:

**SECTION 1.** Section 9. of the Contract is hereby amended to extend the term of the Contract for an additional two hundred and twenty-nine (229) days and the Contract shall now terminate on May 23, 2025.

**SECTION 2.** Upon execution of this Amendment, and in accordance with Section 787.06, Florida Statutes, the Vendor shall provide the County an affidavit, on a form approved by the County, signed by an officer or a representative of the Vendor under penalty of perjury attesting that the Vendor does not use coercion for labor or services as defined in Section 787.06, Florida Statutes.

**SECTION 3.** All other terms and conditions of the Contract not inconsistent with the provisions of this Amendment shall remain the same and in full force and effect.

[The remainder of this page left intentionally blank.]

**IN WITNESS WHEREOF**, the Parties have caused this Amendment to be executed by its duly authorized representatives, effective as of the last date below.

**BOARD OF COUNTY COMMISSIONERS**

**NASSAU COUNTY FLORIDA**

Signature:  \_\_\_\_\_

Print Name: Taco E. Pope AICP-ICMA-CM

Title: County Manager

Date: 4/11/2025

**REVIEWED FOR LEGAL FORM AND CONTENT:**

Denise C. May, Esq., BCS

**DENISE C. MAY, County Attorney**

**ACON CONSTRUCTION CO., INC.**

Signature: Frank Anderson

By: Frank Anderson

Title: Vice President of Operations

Date: 4/9/2025



## Certificate Of Completion

Envelope Id: 3B6C6DA3-5B92-4286-9510-ACF57CB94BAF  
Subject: ACON Construction CM3415-A1 FS 70 Time extension only  
Source Envelope:  
Document Pages: 3  
Certificate Pages: 6  
AutoNav: Enabled  
EnvelopeId Stamping: Enabled  
Time Zone: (UTC-05:00) Eastern Time (US & Canada)

Status: Completed

Envelope Originator:  
Noami Davis  
ndavis@nassaucountyfl.com  
IP Address: 50.238.237.26

## Record Tracking

Status: Original  
4/8/2025 7:44:37 AM

Holder: Noami Davis  
ndavis@nassaucountyfl.com

Location: DocuSign

## Signer Events

### Signature

### Timestamp

Becky Diden  
bdden@nassaucountyfl.com  
Recycle Coordinator  
Nassau County BOCC  
Security Level: Email, Account Authentication  
(None)

*BD*

Signature Adoption: Pre-selected Style  
Using IP Address: 50.238.237.26

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Viewed: 4/8/2025 11:45:35 AM  
Signed: 4/8/2025 11:45:40 AM

**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

Doug Podiak  
dpodiak@nassaucountyfl.com  
Facilities Director  
Nassau County BOCC  
Security Level: Email, Account Authentication  
(None)

*Doug Podiak*

Signature Adoption: Pre-selected Style  
Using IP Address: 50.238.237.26

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Signed: 4/8/2025 12:13:50 PM

**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

Tracy Poore  
tpoore@nassaucountyfl.com  
OMB Admin  
Nassau County BOCC  
Security Level: Email, Account Authentication  
(None)

*TP*

Signature Adoption: Pre-selected Style  
Using IP Address: 50.238.237.26

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Signed: 4/8/2025 1:29:57 PM

**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign


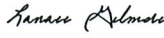
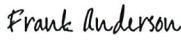



chris lacambra  
clacambra@nassaucountyfl.com  
OMB Director  
Nassau County BOCC  
Security Level: Email, Account Authentication  
(None)

*Chris lacambra*

Signature Adoption: Pre-selected Style  
Using IP Address: 50.238.237.26

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Signed: 4/8/2025 2:38:37 PM

**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

Signer Events	Signature	Timestamp
Michelle Proctor mproctor@nassaucountyfl.com Risk Manager Security Level: Email, Account Authentication (None)	  Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	Sent: 4/8/2025 2:38:38 PM Viewed: 4/8/2025 2:58:00 PM Signed: 4/8/2025 2:58:12 PM
<b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign		
Lanaee Gilmore lgilmore@nassaucountyfl.com Procurement Director Nassau County BOCC Security Level: Email, Account Authentication (None)	  Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	Sent: 4/8/2025 2:58:13 PM Viewed: 4/9/2025 9:13:08 AM Signed: 4/9/2025 9:13:13 AM
<b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign		
Frank Anderson fanderson@Aconcci.com VP Operations Frank Anderson, ACON Constr Co Inc Security Level: Email, Account Authentication (None)	  Signature Adoption: Pre-selected Style Using IP Address: 50.196.116.193	Sent: 4/9/2025 9:13:15 AM Viewed: 4/9/2025 9:17:58 AM Signed: 4/9/2025 9:19:16 AM
<b>Electronic Record and Signature Disclosure:</b> Accepted: 4/9/2025 9:17:58 AM ID: fe0fa0e8-4efa-4057-a7c8-9c9f0bb14a55		
Abigail Jorandby ajorandby@nassaucountyfl.com Deputy County Attorney Nassau BOCC Security Level: Email, Account Authentication (None)	  Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	Sent: 4/9/2025 9:19:18 AM Viewed: 4/10/2025 11:12:01 AM Signed: 4/10/2025 11:12:13 AM
<b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign		
Denise C. May, Esq., BCS dmay@nassaucountyfl.com County Attorney Nassau County BOCC Security Level: Email, Account Authentication (None)	  Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	Sent: 4/10/2025 11:12:15 AM Viewed: 4/10/2025 11:17:08 AM Signed: 4/10/2025 11:17:21 AM
<b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign		
Taco Pope, AICP tpope@nassaucountyfl.com County Manager Nassau County BOCC Security Level: Email, Account Authentication (None)	  Signature Adoption: Drawn on Device Using IP Address: 50.238.237.26	Sent: 4/10/2025 11:17:24 AM Viewed: 4/11/2025 11:10:37 AM Signed: 4/11/2025 11:10:44 AM
<b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign		

In Person Signer Events	Signature	Timestamp
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Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
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Procurement Department procurement@nassaucountyfl.com Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 4/11/2025 11:10:47 AM Viewed: 4/11/2025 11:33:10 AM
Jennifer Kirkland jkirkland@nassaucountyfl.com Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Accepted: 10/24/2023 9:00:03 AM ID: 051b8b10-9ce7-49a7-bddd-e95a2069afb9	COPIED	Sent: 4/11/2025 11:10:48 AM
Pamela Nelson pnelson@nassaucountyfl.com Admin Specialist II Nassau BOCC Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 4/11/2025 11:10:49 AM
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	4/8/2025 7:48:02 AM
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Envelope Updated	Security Checked	4/8/2025 11:28:41 AM
Envelope Updated	Security Checked	4/8/2025 11:28:42 AM
Certified Delivered	Security Checked	4/11/2025 11:10:37 AM
Signing Complete	Security Checked	4/11/2025 11:10:44 AM
Completed	Security Checked	4/11/2025 11:10:49 AM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		



## **ELECTRONIC RECORD AND SIGNATURE DISCLOSURE**

From time to time, County of Nassau (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

### **Getting paper copies**

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

### **Withdrawing your consent**

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

### **Consequences of changing your mind**

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

### **All notices and disclosures will be sent to you electronically**

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

#### **How to contact County of Nassau:**

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: [bsimmons@nassaucountyfl.com](mailto:bsimmons@nassaucountyfl.com)

#### **To advise County of Nassau of your new email address**

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at [bsimmons@nassaucountyfl.com](mailto:bsimmons@nassaucountyfl.com) and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

#### **To request paper copies from County of Nassau**

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to [bsimmons@nassaucountyfl.com](mailto:bsimmons@nassaucountyfl.com) and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

#### **To withdraw your consent with County of Nassau**

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:



- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to [bsimmons@nassaucountyfl.com](mailto:bsimmons@nassaucountyfl.com) and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

### **Required hardware and software**

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

### **Acknowledging your access and consent to receive and sign documents electronically**

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify County of Nassau as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by County of Nassau during the course of your relationship with County of Nassau.